

# Post Standard archives

via



1. Go to the SU Library homepage:  
<http://library.syr.edu>

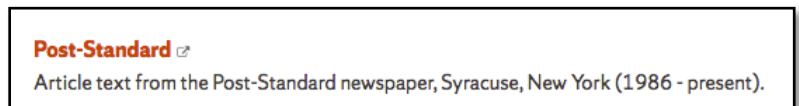
2. Click on Databases  
Although the top box says *Summon Searches Almost Everything* it's better to go to the Databases



3. In the search box at the far right, type in: *Post Standard* and click Go.



4. Click on *Post Standard*

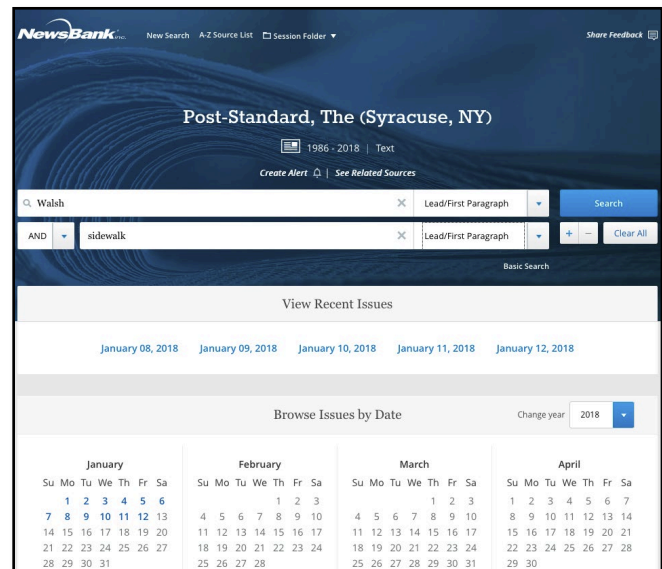


5. Type key words in the search bar. Add more rows. You can specify:

- All text
- Lead/First Paragraph
- Headline
- Author/byline
- Date
- Or others

See search at right for the term *Walsh* in the lead/first paragraph and the term *sidewalk* in the lead/first paragraph.

Note below the search box you can search for the past five days or browse by date.



**"XXX XXX"**

Put phrases in quotes, "*gun control*" is better than: *gun and control*

**AND**

Finds documents containing all your search terms

**OR**

Retrieves either word

**NOT**

Retrieves stories with first word, but not your second word: Miner not Mary

**ADJ[x]**

Retrieves stories with key words appearing within x words of each other and in the same order.

*Jim ADJ3 Boeheim*

**NEAR[x]**

Retrieves stories with key words appearing within x words of each other, but in any order. *Halbritter NEAR25 "Turning Stone"*

**?**

Replaces a single letter within a word. Use a ? in place of a single letter.

*Example: wom?n retrieves woman or women*

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Replaces multiple letters within or at the end

*Example: environment\* retrieves environment, environmental, etc.*

*Example: R\*house retrieves Redhouse*